

CAA JOINT HEALTH & SAFETY COMMITTEE

Meeting #3 Minutes on Thursday, Oct 16th, 2025

3.00 pm – 4.00 pm

Attendees: Jessica, Becky, Mark, Nicole, Jason, Jamin, Kevin

Location: CAA Theatre

WELCOME

1. Check In
2. Accidents and Incidents
 - a. FOH
 - i. No serious one minor popcorn, info sent out to tackle this issue
 - b. BOH two
 - i. One twist
 - ii. One struck, in the alley in a truck
3. Inspections
 - a. Paul to look at both main bar ice subs – has a leak underneath
 - b. Backdoor not fully closing – been adjusted
 - c. Front little ramp cemented – broken, likely being done tomorrow
 - i. Quick fix is the ramp – expensive to full redo
 - d. BOH not done
4. Hazard Reports
 - a. Nothing

OLD BUSINESS

1. PCI-DSS
 - a. Tomorrow is deadline for refresher
 - b. All FOH from past due in 2024 have been sent the refresher to be completed
2. Health & Safety Excellence Program
 - a. We have wrapped up successfully, waiting to hear about the rebate

NEW BUSINESS

1. New bathroom policy
 - a. Mandated requirements – just doing BOH, having two most recent bathroom cleanings
 - b. It is legal requirement as of January 1st, we are implementing it now
 - c. Consensus on change tables for adults
 - i. Need to add information about it to the website
 - ii. We have purchased a mobile one that lives at POW, if a patron at another theater requests it, Kevin's team has to move it once it is reserved

iii. We are looking into permanent ones, but it is difficult

2. First Aid training

- a. Went well, 27 people across RAT and EMT were certified
- b. We will hold another for POW once they are back from layoff
- c. On all physical health and safety boards both FOH and BOH

3. Employee concerns

- a. None

4. Any other business

- a. None

Next Meeting: Nov 27, 2025