

Inspectors:

Date of Inspection:

Inspection for which month:

Inspector Comments:

Balcony Foyer

☐	Cleanliness/Slip and Trip Hazards
☐	Lighting/Temperature
☐	Pest/Mold/Odors
☐	Stairs and Railings
☐	Fire Egress and Doors
☐	Fire Extinguishers
☐	Exit Signs

Notes/Deficiencies:

Balcony Bar

☐	Cleanliness/Slip and Trip Hazards
☐	Lighting/Temperature
☐	Pest/Mold/Odors
☐	Sink Facilities
☐	Hand Soap/ Sanitizer
☐	Posting: Sandy's Law
☐	First Aid Kit, O2

Balcony Washrooms

☐	Cleanliness/Slip and Trip Hazards
☐	Lighting/Temperature
☐	Pest/Mold/Odors
☐	Sink Facilities
☐	Toilet Facilities
☐	Doors/Exits
☐	Stalls/Safety Rails Secure

Balcony Auditorium

☐	Cleanliness/Slip and Trip Hazards
☐	Lighting/Temperature
☐	Pest/Mold/Odors
☐	Stairs and Railings
☐	Seats
☐	Fire Egress and Doors
☐	Carpets / Floors

Notes/Deficiencies:

Dress Circle Foyer

☐	Cleanliness/Slip and Trip Hazards
☐	Lighting/Temperature
☐	Pest/Mold/Odors
☐	Stairs and Railings
☐	Fire Egress and Doors
☐	Fire Extinguishers
☐	Exit Signs

Dress Circle Bar

☐	Cleanliness/Slip and Trip Hazards
☐	Lighting/Temperature
☐	Pest/Mold/Odors
☐	Sink Facilities
☐	Hand Soap/ Sanitizer
☐	Posting: Sandy's Law
☐	First Aid Kit, O2
☐	Fire Extinguisher

Dress Circle Washrooms

☐	Cleanliness/Slip and Trip Hazards
☐	Lighting/Temperature
☐	Pest/Mold/Odors
☐	Sink Facilities
☐	Toilet Facilities
☐	Doors/Exits
☐	Stalls/Safety Rails Secure

Notes/Deficiencies:

Dress Circle Auditorium

☐	Cleanliness/Slip and Trip Hazards
☐	Lighting/Temperature
☐	Pest/Mold/Odors
☐	Stairs and Railings
☐	Seats
☐	Fire Egress and Doors
☐	Carpets / Floors

Dress Circle Box's

☐	Cleanliness/Slip and Trip Hazards
☐	Lighting/Temperature
☐	Pest/Mold/Odors
☐	Stairs and Railings
☐	Seats
☐	Fire Egress and Doors
☐	Carpets / Floors

Orchestra Landings

☐	Cleanliness/Slip and Trip Hazards
☐	Lighting/Temperature
☐	Pest/Mold/Odors
☐	Stairs and Railings
☐	Fire Egress and Doors

Notes/Deficiencies:

Orchestra Foyer

☐	Cleanliness/Slip and Trip Hazards
☐	Lighting/Temperature
☐	Pest/Mold/Odors
☐	Stairs and Railings
☐	Fire Egress and Doors
☐	Fire Extinguishers

Orchestra Bar

☐	Cleanliness/Slip and Trip Hazards
☐	Lighting/Temperature
☐	Pest/Mold/Odors
☐	Sink Facilities
☐	Hand Soap/ Sanitizer
☐	Posting: Sandy's Law
☐	First Aid Kit, O2
☐	Fire Extinguisher

Orchestra Auditorium

☐	Cleanliness/Slip and Trip Hazards
☐	Lighting/Temperature
☐	Pest/Mold/Odors
☐	Stairs and Railings

Orchestra Box's

☐	Cleanliness/Slip and Trip Hazards
☐	Lighting/Temperature
☐	Pest/Mold/Odors
☐	Stairs and Railings

Lounge Washrooms

☐	Cleanliness/Slip and Trip Hazards
☐	Lighting/Temperature
☐	Pest/Mold/Odors
☐	Sink Facilities

- ☐ Seats
- ☐ Fire Egress and Doors
- ☐ Carpets / Floors

Notes/Deficiencies:

- ☐ Seats
- ☐ Fire Egress and Doors
- ☐ Carpets / Floors

- ☐ Toilet Facilities
- ☐ Doors/Exits
- ☐ Stalls/Safety Rails Secure

Lounge Bar

- ☐ Cleanliness/Slip and Trip Hazards
- ☐ Lighting/Temperature
- ☐ Pest/Mold/Odors
- ☐ Sink Facilities
- ☐ Hand Soap/ Sanitizer
- ☐ Posting: Licenses, Sandy's Law
- ☐ First Aid Kit, O2
- ☐ Fire Extinguisher

Notes/Deficiencies:

Employee Kitchen

- ☐ Cleanliness/Slip and Trip Hazards
- ☐ Lighting/Temperature
- ☐ Pest/Mold/Odors
- ☐ Sink Facilities
- ☐ Coffee, Vending Machines
- ☐ Fridges
- ☐ First Aid Kit

Lower Level Housekeeping Storage Room

- ☐ Cleanliness/Slip and Trip Hazards
- ☐ Lighting/Temperature
- ☐ Pest/Mold/Odors
- ☐ Chemicals
- ☐ Eyewash Station

Water Storage Room

- ☐ Cleanliness/Slip and Trip Hazards
- ☐ Lighting/Temperature
- ☐ Pest/Mold/Odors
- ☐ Fridges

Notes/Deficiencies:

Program Storage Room

- ☐ Cleanliness/Slip and Trip Hazards
- ☐ Lighting/Temperature
- ☐ Pest/Mold/Odors

King Street Lobby

- ☐ Cleanliness/Slip and Trip Hazards
- ☐ Lighting/Temperature
- ☐ Pest/Mold/Odors
- ☐ Stairs and Railings
- ☐ Fire Egress and Doors

West Coatcheck

- ☐ Cleanliness/Slip and Trip Hazards
- ☐ Lighting/Temperature
- ☐ Pest/Mold/Odors
- ☐ IT Storage Cupboard
- ☐ Lockers
- ☐ First Aid Kit, CO2
- ☐ Defribulator

Notes/Deficiencies:

East Coatcheck

- ☐ Cleanliness/Slip and Trip Hazards
- ☐ Lighting/Temperature
- ☐ Pest/Mold/Odors
- ☐ IT Storage Cupboard
- ☐ Lockers
- ☐ Freezers

Office: FOH Manager's

- ☐ Cleanliness/Slip and Trip Hazards
- ☐ Lighting/Temperature
- ☐ Pest/Mold/Odors

Office: Box Office Manager's

- ☐ Cleanliness/Slip and Trip Hazards
- ☐ Lighting/Temperature
- ☐ Pest/Mold/Odors

Notes/Deficiencies:

Box Office

- ☐ Cleanliness/Slip and Trip Hazards
- ☐ Lighting/Temperature
- ☐ Pest/Mold/Odors
- ☐ Work Stations
- ☐ Ventilation
- ☐ Fire Extinguishers

Merch Storage Room

- ☐ Cleanliness/Slip and Trip Hazards
- ☐ Lighting/Temperature
- ☐ Pest/Mold/Odors

Employee Locker Rooms & Corridor

- ☐ Cleanliness/Slip and Trip Hazards
- ☐ Lighting/Temperature
- ☐ Pest/Mold/Odors
- ☐ Lockers
- ☐ JHSC- Member List, Meeting Minutes
- ☐ Certifications- First Aid, CPR, AED
- ☐ HR Policies, Evacuation Plan

Notes/Deficiencies:

Main Stairwells/Exits

- ☐ Cleanliness/Slip and Trip Hazards
- ☐ Lighting/Temperature
- ☐ Pest/Mold/Odors
- ☐ Fire Egress and Doors

Rear Stairwells/Exits

- ☐ Cleanliness/Slip and Trip Hazards
- ☐ Lighting/Temperature
- ☐ Pest/Mold/Odors
- ☐ Fire Egress and Doors

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☐	Fire Egress and Doors
☐	Fire Extinguishers
☐	Exit Signs

Notes/Deficiencies:

Balcony Bar

☐	Cleanliness/Slip and Trip Hazards
☐	Lighting/Temperature
☐	Pest/Mold/Odors
☐	Sink Facilities
☐	Hand Soap/ Sanitizer
☐	Posting: Sandy's Law
☐	First Aid Kit, O2

Balcony Washrooms

☐	Cleanliness/Slip and Trip Hazards
☐	Lighting/Temperature
☐	Pest/Mold/Odors
☐	Sink Facilities
☐	Toilet Facilities
☐	Doors/Exits
☐	Stalls/Safety Rails Secure

Balcony Auditorium

☐	Cleanliness/Slip and Trip Hazards
☐	Lighting/Temperature
☐	Pest/Mold/Odors
☐	Stairs and Railings
☐	Seats
☐	Fire Egress and Doors
☐	Carpets / Floors

Notes/Deficiencies:

Dress Circle Foyer

☐	Cleanliness/Slip and Trip Hazards
☐	Lighting/Temperature
☐	Pest/Mold/Odors
☐	Stairs and Railings
☐	Fire Egress and Doors
☐	Fire Extinguishers
☐	Exit Signs

Dress Circle Bar

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☐	First Aid Kit, O2
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Dress Circle Washrooms

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Notes/Deficiencies:

Dress Circle Auditorium

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☐	Lighting/Temperature
☐	Pest/Mold/Odors
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☐	Seats
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☐	Carpets / Floors

Dress Circle Box's

☐	Cleanliness/Slip and Trip Hazards
☐	Lighting/Temperature
☐	Pest/Mold/Odors
☐	Stairs and Railings
☐	Seats
☐	Fire Egress and Doors
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Orchestra Landings

☐	Cleanliness/Slip and Trip Hazards
☐	Lighting/Temperature
☐	Pest/Mold/Odors
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☐	Fire Egress and Doors

Notes/Deficiencies:

Orchestra Foyer

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Orchestra Bar

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Orchestra Auditorium

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Orchestra Box's

☐	Cleanliness/Slip and Trip Hazards
☐	Lighting/Temperature
☐	Pest/Mold/Odors
☐	Stairs and Railings

Lounge Washrooms

☐	Cleanliness/Slip and Trip Hazards
☐	Lighting/Temperature
☐	Pest/Mold/Odors
☐	Sink Facilities

- ☐ Seats
- ☐ Fire Egress and Doors
- ☐ Carpets / Floors

Notes/Deficiencies:

- ☐ Seats
- ☐ Fire Egress and Doors
- ☐ Carpets / Floors

- ☐ Toilet Facilities
- ☐ Doors/Exits
- ☐ Stalls/Safety Rails Secure

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- ☐ Posting: Licenses, Sandy's Law
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Notes/Deficiencies:

Employee Kitchen

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- ☐ Lighting/Temperature
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- ☐ Sink Facilities
- ☐ Coffee, Vending Machines
- ☐ Fridges
- ☐ First Aid Kit

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- ☐ Chemicals
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Water Storage Room

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Notes/Deficiencies:

Program Storage Room

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- ☐ Stairs and Railings
- ☐ Fire Egress and Doors

West Coatcheck

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- ☐ IT Storage Cupboard
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Notes/Deficiencies:

East Coatcheck

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Rear Stairwells/Exits

- ☐ Cleanliness/Slip and Trip Hazards
- ☐ Lighting/Temperature
- ☐ Pest/Mold/Odors
- ☐ Fire Egress and Doors